

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
MARCH 16, 2009**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, March 16, 2009 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Preiber, Heilman, Goldsmith, Rewa and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Engineer Bortner and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that on Tuesday, March 3, 2009 there was a personnel session held and following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the February 16, 2009 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request dated February 25, 2009 from the Hanover Allied Veterans Council to conduct the Memorial Day parade on Monday, May 25, 2009. They further moved that all street closings and public safety considerations be coordinated through the Chief of Police. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 706, making the appointment of John Beil to an unexpired term on the Penn Township Zoning Hearing Board, said term to expire January 2013. Motion carried.

Commissioners Heilman/Goldsmith moved for the appointment of Police Officer Eric Zumburum from probationary patrol officer to regular status. Motion carried.

Commissioners Heilman/Goldsmith moved to appoint John Menges as a property maintenance code enforcement officer. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Rewa moved to approve Township warrants in the amount of \$774,435.17. Motion carried.

Commissioners Heilman/Rewa moved to authorize the President and the Township Manager to execute the appropriate documents for grant assistance regarding the Community Revitalization Assistance Program for the purchase of a crack-sealing machine. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated February 25, 2009 from the South Western Dollars for Scholars for a waiver of the sign permit fees to advertise their Make-A-Difference Week. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated February 20, 2009 from the St. Joseph Athletic Association for a waiver of the sign permit fees to advertise the location of their facility. Motion carried.

Planning & Recreation Committee – Commissioner Felix:

The following subdivision plans were formally filed:

- P08-20 – Park Hills Manor
- P08-21 – Anita Miller
- P09-04 – Thornbury Hunt – S/D Plan Lots 18 and 19
- P09-05 – L.T. Timber – 2009 Expansion Project

Commissioners Felix/Heilman moved to approve the following subdivision and land development plans:

- P08-21 – Anita Miller
- P03-15 – Pine Brook Development
- P09-01 – Stone Ridge/Halter/Penn Twp/Brookside Heights
- P09-02 – Mike Harman

Motion carried.

Commissioners Felix/Heilman moved to approve P07-24 – R & R Fitness Real Estate LLC and P08-08 Arby's and Tom's Convenience Store with the condition that all appropriate bonding be in place prior to execution of the plan. Motion carried.

Commissioners Felix/Heilman moved to approve P03-06 – Brookside Heights on

the condition that plan P09-01 – Stone Ridge/Halter/Penn Township/Brookside Heights is recorded first and the recording information included on plan P03-06. Motion carried.

Commissioners Felix/Heilman moved to approve the following extension requests that will expire on June 15, 2009:

P03-05 – Breezewood Drive Project
Motion carried.

Commissioners Felix/Goldsmith moved to deny a request from the Fraternal Order of Eagles for a waiver of the land development requirements to install a patio. Motion carried.

Commissioners Felix/Goldsmith moved to deny a request dated February 12, 2009 from Sharrah Design Group for a waiver of Subsection 307 of the Subdivision and Land Development Ordinance regarding the minimum lot-phasing requirement for lots 18 and 19 in the Thornbury Hunt Subdivision. Motion carried.

Commissioners Felix/Goldsmith moved to deny a request dated January 20, 2009 from ESAB Welding and Cutting for a waiver of the land development requirements to install a concrete pad. Motion carried.

Public Works Committee - Commissioner Goldsmith

There were no additions or changes to the Engineer's Report.

Health & Sanitation – Commissioner Rewa

Commissioners Rewa/Goldsmith moved to approve Resolution No. 705, revising the official sewage facilities plan by including the Avion subdivision plan. Motion carried.

Commissioner Rewa announced that document shredding would be held on June 13, 2009 at the drop off center on Heights Avenue. The event is from 9:00 a.m. to 2:00 p.m. and is open to all residents and businesses.

MANAGERS REPORT: There were no additions/corrections to his report.

OLD BUSINESS:

Commissioners Rewa/Goldsmith moved to approve Resolution No. 707, declaring and affirming the Township's intent to follow the schedule and procedures for disposition of records. Motion carried.

NEW BUSINESS: None

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Goldsmith/Rewa moved for adjournment at approximately 7:11 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary