

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
MARCH 10, 2004**

CALL TO ORDER-ROLL CALL-DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in public session on Wednesday, March 10, 2004 at the Penn Township Municipal Building following the regular meeting of the Health & Sanitation Committee. President Rishel called the meeting to order at 8:05 P.M. with a roll call of members. Present were Commissioners Rishel, Klunk, Stauffer, Dubbs and Johnson. Also present was Manager Garvick.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS: None

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

TOWNSHIP REPORTS - STANDING COMMITTEES:

Planning & Recreation Committee - Commissioners Dubbs

Commissioners Dubbs/Johnson moved to approve an extension request for P03-18 Maitland Investment Corporation subdivision plan to expire on April 19, 2004 with the stipulation that any amendments to the Engineer's comments be submitted to the Township no less than five working days prior to the Board meeting of April 19, 2004. Motion carried.

Commissioners Dubbs/Johnson moved to approve an extension request for P03-31 Stonewicke subdivision and land development plan to expire on April 19, 2004 with the stipulation that any amendments to the Engineer's comments be submitted to the Township no less than five working days prior to the Board meeting of April 19, 2004. Motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 8:10 P.M. Motion carried.

Respectively submitted,

Jeffrey R. Garvick
Township Manager

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
MARCH 15, 2004**

CALL TO ORDER-ROLL CALL-DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, March 15, 2004 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Rishel, Dubbs, Klunk, Stauffer and Johnson. Also present were Solicitor Tilley, Manager Garvick, Police Chief Gilbert, Engineer Bortner and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Rishel announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETINGS:

The minutes of the Board of Commissioners February 16, 2004 and March 10, 2004 meetings were approved as submitted.

PRESENTATION OF SERVICE AWARDS:

Commissioner Stauffer had a plaque to present to Sergeant John Kornacki in recognition of his years of service to the Penn Township Police Department. Mr. Kornacki was unable to attend but in his absence Chief Gilbert accepted the plaque and will present it to him at a later date. The plaque stated "Presented to John J. Kornacki, 8/11/75 to 01/31/04, in appreciation and recognition of years of dedicated and devoted service to the Township of Penn, York County, May you have a healthy and successful retirement. Board of Commissioners Penn Township, March 15, 2004."

Commissioner Rishel then presented a plaque to Commissioner Charles Stauffer in recognition of his term as President of the Board from 2000-2003.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Finance Committee - Commissioner Klunk

Commissioners Klunk/Stauffer moved to approve Township warrants in the amount of \$723,651.07. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request from South Hanover Little League for a refund of the rental fee for the baseball fields at the Community Park. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request received from South Hanover Little League for a waiver of the Community Room fee to hold their manager's meetings throughout the year. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated February 26, 2004 from Timothy Stevenson for a waiver of the sign permit fee for Boy Scout Troop 110 to advertise a mulch sale.

Commissioners Klunk/Stauffer moved to approve a request dated February 23, 2004 from Connie D. Ommert for a refund of delinquent taxes paid to J. P. Harris. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request for a refund of \$185 for the withdrawal of a Zoning Hearing Board application to Scott and Lisa Mehring. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated February 3, 2004 from Harry Dusman for a waiver of the sign permit fee to advertise the Builder's Home and Garden Show. Motion carried.

Commissioners Klunk/Stauffer moved to exclude from future Penn Township bid consideration the company referred to as East Coast Contracting, Inc., 160 Lamont St., New Cumberland, PA 17070. They further moved that any and all future bids that may be submitted to the Township by East Coast Contracting, Inc. be refused or returned unopened. Motion carried.

Public Works Committee - Commissioner Klunk

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Dubbs moved to approve Change Order No. 1 in the amount of \$42,000 for the construction of a sanitary sewer line in conjunction with the Industrial Drive roadway project. Motion carried.

Commissioner Klunk stated that the construction of Industrial Drive will begin on Monday, March 22, 2004.

Planning & Recreation Committee – Commissioner Dubbs

There were no additions or changes to the Zoning Officers report.

Commissioners Dubbs/Johnson moved to approve a request dated February 20, 2004 from Mark and Diane Walker requesting a temporary waiver of the sidewalk construction requirements at 107 and 109 Center Street. Motion carried on a 4-1 vote with Commissioner Klunk casting the dissenting vote.

There were no subdivision and land development plans submitted for formal filing.

There were no subdivision and land development plans submitted for approval.

Commissioners Dubbs/Johnson moved to approve the following extension requests that will expire on June 21, 2004:

P02-18 - Martins Ridge
P02-22 – Whispering Run
P02-23 – Anita Stein
P03-06 – Brookside Heights
P03-07 – Miriam Runkle
P03-30 – Mustang Pointe
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension request that will expire on September 20, 2004:

P03-11 – Thornbury Hunt
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension request that will expire on April 19, 2004:

P03-21 – Columbia Cottage
Motion carried.

Commissioner Dubbs reported the Penn Township Recreation Board, in conjunction with the fire services, will be holding an Easter Egg Hunt at the Community Park on April 3, 2004 at 3:00 P.M.

Personnel Committee - Commissioner Dubbs

Commissioners Dubbs/Johnson moved to adopt Resolution No. 594 Fixing Rates of Pay and Various Benefits for Fire Apparatus Driver Operators for the calendar year 2004. Motion carried on a 5-0 roll call vote.

Health & Sanitation - Commissioner Johnson

Commissioner Johnson reported that the Township will be holding electronics recycling on April 3, 2004 at the Wastewater Treatment Plant from 8:00 A.M. to 2:00 P.M.

He also reported that the Township will be receiving approximately \$97,000 in grant funds for the purchase of recycling equipment including a leaf vacuum machine, a wood chipper, a pick up truck and trailer.

Public Safety Committee - Commissioner Stauffer

Commissioners Stauffer/Johnson moved to deny a request dated February 20, 2004 from Mark and Diane Walker requesting a waiver of the residential lighting requirements at 107 and 109 Center Street. They further moved, however, that they be allowed to install a lighting source that is similar to the ones in the surrounding areas but complies with all other specifications of the Township's ordinance. Motion carried.

MANAGERS REPORT: There were no additions/corrections to his report.

OLD BUSINESS: None

NEW BUSINESS:

Commissioners Klunk/Stauffer moved to approve Student Government Day for May 20, 2004. Motion carried.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 7:17 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary