

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
FEBRUARY 16, 2004**

CALL TO ORDER-ROLL CALL-DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 16, 2004 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Rishel, Klunk, Stauffer and Johnson. Commissioner Dubbs was excused with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Gilbert, Engineer Bortner and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Rishel announced that an executive session was held following the Public Safety meeting on February 2, 2004 for the purpose of discussing wages and benefits for the fire apparatus driver operators and the AFSCME bargaining agreement.

President Rishel announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETINGS:

The minutes of the Board of Commissioners January 19, 2004 meeting were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Finance Committee - Commissioner Klunk

Commissioners Klunk/Stauffer moved to approve Township warrants in the amount of \$726,166.08. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated January 28, 2004 from the Hanover Chamber of Commerce for a waiver of the sign permit fees to advertise shuttle service for Dutch Days on July 31, 2004. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated January 27, 2004 from the Exchange Club of Hanover for a waiver of the sign permit fee to advertise the Builders Home & Garden Show. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated January 15, 2004 from Margaret Bria for a waiver of the Community Room fee to conduct an AARP Safe Driving Course. Motion carried

Commissioners Klunk/Stauffer moved to approve a request from the South Hanover Little League for a waiver of the Community Room fee to conduct a Manager's meeting on January 7, 2004. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated January 29, 2004 from South Hanover Little League for a waiver of the field fee to conduct the Challenger Program. Motion carried.

Public Works Committee - Commissioner Klunk

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee - Commissioners Johnson/Klunk

There were no additions or changes to the Zoning Officers report.

Commissioners Johnson/Klunk moved to approve a request dated January 8, 2004 from Worley Surveying for a temporary waiver of the sidewalk requirements for the Miriam M. Runkle Subdivision Plan. Motion carried.

Commissioners Johnson/Klunk moved to deny a request dated January 9, 2004 from Frederick, Seibert & Associates for a waiver of the vertical curb requirement for Homewood at Plum Creek. Motion carried.

The following subdivision and land development plan was formally filed:

P04-02 – Ivan C. Dutterer, Inc.

There were no subdivision and land development plans submitted for approval.

Commissioners Klunk/Johnson moved to approve the following ninety-one day extension requests that will expire on May 17, 2004:

P01-28 – High Pointe @ Rojen Farms

P02-28 – Carlisle Crossing

P03-19 – Baxter Investment/Goehrig & Laird Subdivision

P03-20 – Baxter Investment/Wallen Tract

Motion carried.

Commissioners Klunk/Johnson moved to approve the following twenty-eight day extension requests that will expire on March 15, 2004:

P03-21 – Columbia Cottage
Motion carried.

Personnel Committee - Commissioner Klunk

Commissioners Klunk/Johnson moved to ratify the contract between Penn Township and the American Federation of State, County and Municipal Employees, District Council 89 for the period of January 1, 2004 thru December 31, 2008. Motion carried.

Commissioners Klunk/Stauffer moved to appoint Michael G. Brown to an unexpired term on the Planning Commission, said term to expire in May 2007. Motion carried.

Commissioners Klunk/Stauffer moved to appoint Bill Russell to the Recreation Board, said term to expire in January, 2009. Motion carried.

Health & Sanitation - Commissioner Johnson

Commissioner Johnson had nothing to report.

Public Safety Committee - Commissioner Stauffer

Commissioners Stauffer/Johnson moved to deny a request received January 15, 2004 from Joyce E. Ruth for a waiver of the residential street light requirements at 2445 Grandview Road. Motion carried.

Commissioners Stauffer/Johnson moved to approve a request from the Hanover Allied Veterans Council to hold the Annual Memorial Day Parade on May 31, 2004. Motion carried.

Commissioners Stauffer/Johnson moved to authorize the hiring of the three Emergency Services Board Fire Apparatus Driver Operators as full-time Penn Township employees, effective April 1, 2004. They further authorized the Civil Service Commission to immediately begin preparation of an eligibility list for additional fire personnel.

MANAGERS REPORT: There were no additions/corrections to his report.

OLD BUSINESS: None

NEW BUSINESS: None

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 7:13 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary